

~~CONFIDENTIAL~~

1 February 1960

MEMORANDUM FOR: Chief, TSS Training

THROUGH : Director of Training  
Chief, TSS/PTG

SUBJECT : Instructional Techniques Course  
Presentations and Course Monitoring

1. In response to your request of 5 January 1960, the undersigned will offer two ITC's for members of your Technical Services Staff. The first will be conducted 28 March - 1 April 1960. The second will be 6 - 10 June 1960. It is requested that the supervisor of these students contact me as soon as possible on x3531 in order that details of the ITC offerings may be completed.

2. With respect to your previously requested assistance for monitoring selected TSS courses, the following schedule will be accomplished, unless some emergency arises requiring my presence elsewhere:

14 - 18 March Monitor Secret Writing

4 April - 4 May

9 - 13 May

Monitor Operation of Audio Surveillance  
Equipment

25X1A14a

3 - 14 October

25X1A

Document No. 50

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 070278 By: 025

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OTR Educational Specialist

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